

EFFECTIVE

November 1, 2022.

Subject(s)**Central Registry Reform Updates and General Editing**

1. PSM 713-01, CPS Investigation - General Instructions.
2. PSM 713-4, Medical Examination and Assessment.
3. PSM 714-1, Post-Investigative Services.
4. PSM 714-5, Maltreatment in Care.

1) PSM 713-01**CPS Investigation - General Instructions*****Perpetrators on Central Registry without a due process date.***

Process on notice to be provided to alleged perpetrator when a new Children's Protective Services (CPS) investigation begins and the central registry inquiry reveals any member of the new CPS investigation is listed on the registry without a due process date (date of appropriate notice of their placement on central registry) has been added to this policy under *New Investigations with Prior Central Registry (No due process date) Listing*.

Perpetrator Notification, not listed on Central Registry

A person who is the subject of a report or record which does not result in being placed on the central registry, but is categorized as a category I, II, or III case may request the department amend an inaccurate report or record from the local office file.

Central Registry Placement

A central registry/confirmed case means the department classified a case as confirmed serious abuse or neglect, confirmed sexual abuse, confirmed sexual exploitation, and/or confirmed methamphetamine production. The perpetrators in these cases must be placed on central registry.

General Editing

General editing include incorporating the terms electronic case management system and electronic case management record and including gender neutral terminology. Hyperlinks have also been updated.

2) PSM 713-4**Medical Examination and Assessment*****General Editing***

General editing includes incorporating the terms electronic case management system, electronic case management record and including gender neutral terminology. Hyperlinks have also been updated.

3) PSM 714-1**Post-Investigative Services*****Central Registry***

Category language updates that include when category II and III case must be reviewed for escalation. There is no longer a requirement that all Category II case perpetrators must be placed on central registry. Central registry placements only occurs for individuals determined to be the perpetrators of serious abuse or neglect, confirmed sexual abuse, confirmed sexual exploitation, and/or confirmed methamphetamine production.

Perpetrator Contact Standards

A note was added that indicates if the identified perpetrator of the child abuse or neglect is determined to be a caregiver, contact standards for a caregiver must be followed.

General Editing

General editing includes incorporating the terms electronic case management system, electronic case management record and including gender neutral terminology. Hyperlinks have also been updated.

4) PSM 714-5**Maltreatment in Care*****Central Registry***

A licensed/registered provider or an owner/operator, employee or a volunteer of a child care institution, facility, or camp is no longer required to be placed on central registry if the victim is not their biological or adopted child. Central registry placement only occurs

for individuals determined to be perpetrators of serious abuse or neglect, confirmed sexual abuse, confirmed sexual exploitation, and/or confirmed methamphetamine production.

Individuals who are determined to be perpetrators of child abuse or neglect but for whom the maltreatment type finding does not meet central registry requirements, must be properly notified through the use of the DHS 847c, Notice of a Confirmed Case.

General Editing

General editing includes incorporating the terms electronic case management system, electronic case management record and including gender neutral terminology. Hyperlinks have also been updated.

Reason: State statute updates.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items ...

[PSM 713-01](#)

[PSM 713-04](#)

[PSM 714-1](#)

[PSM 714-5](#)